



Committee Meeting – Tuesday 24 May 2023

Attendees: Lesley Hudspith (Vice Chair & Pdi Secretary), Mandy Hedley (Programme Secretary), Jamie Welsh (Print Secretary), Jacqui Turnbull (Secretary), Dave Bilclough (Treasurer), Jen Page (Committee Member), Vera Singh (Committee Member), Barry Singh (Committee Member)

Apologies: Graeme Snowball (Chair), Shawn Wallwork (Committee Member), Tracey Ainsley (Social Media Secretary)

Welcome

Jacqui welcomed everyone to the meeting. Items discussed were as per the agenda. Tracey could not attend but forwarded agenda items via email.

Summary of Actions from the last meeting

	Action	Assigned	Status
1	To establish approximate date for submission details with NCPF	Jacqui	Cleared
2	To draft definition of a beginner for NCPF competitions in-line with discussion and advice received.	Jen	Cleared
3	To add details about the Beamish weekend in a future newsletter and to suggest car sharing for anyone wishing to attend.	Lesley	Cleared
4	To confirm trip goers for trip to Isle of Skye and obtain quote for mini-bus hire.	Jacqui	Cleared
5	To make any necessary amendment to the Constitution in preparation for our AGM. It was agreed that a supplementary guide specific to competition rules would help new members.	Jacqui	Cleared. Any amendments to existing documents to be agreed at AGM. Competition rules issued for review and to be agreed at AGM.
6	Agree date to empty and re-organise the items held in the club's store cupboard.	Committee	Ongoing
7	To obtain forms for West End Club membership and to collect membership fees of £2.00 from	Tracey	Included in newsletter. Tracey has been collected fees. Doorman advised Martin

	existing members and £4.25 from new members. This will also need adding to a future newsletter to advise members.		has not issued membership cards to most members.
8	A Committee member is needed most weeks to attend early to set up the projector . Lesley works full-time and is finding it difficult to do this each week. It was agreed to share this role and to confirm each week, the person setting up. An informal meeting with committee members is to be arranged so that everyone is familiar with setting up.	Committee	Ongoing

Agenda Items

- New Committee Details for NCPF
- CEWE competition
- Presentation night preparations
- AGM Preparations
- Summer Outing at Newburn Rowing Club
- Committee Meetings and Decisions
- Securing judges for next year's competitions
- AOB

Committee Details for NCPF

Jacqui confirmed that details of the committee must be with Margaret Welsh, NCPF Secretary, by 9 June at the latest.

CEWE Competition

Jacqui advised of a new competition that is open to camera club members. CEWE has partnered with the PAGB for this entitled 'UK's Beautiful Places'. Prizes are up for grabs. Details to be forwarded to all members. Closing date is 31 May.

Presentation Night Preparations

Dave to visit Trophy retailer in Winlaton to view and consider trophies for the forthcoming awards evening. It was agreed to keep trophies small and without colour. Lesley is preparing certificates for 2nd and 3rd places. Members to be consulted at AGM about ideas for future awards.

AGM Preparations

Lawrence is reviewing the Treasury report and consulting with Dave. The final accounts will be available to view at the AGM. Shawn, Tracey and Dave are resigning from the Committee. All committee role nominations to be confirmed at the AGM to form the committee for 23/24 year. It's proposed to remove a specific role of Social Secretary next year. Tracey asked if a report is required in respect of Social-Media. The committee agreed that it would be difficult to produce and is not required. Tracey queried why Vera and Barry were not included as committee members in the AGM documents. Jacqui explained that the

roles available for nomination showed the committee titles and not people's names. These included all four ordinary committee members which include Vera and Barry's roles. Competition rules currently follow the NCPF's guide. However, for clarity, the club is defining its own rules. These are to be reviewed and agreed at the AGM. Tracey queried if the club had paid for any printing costs for the NCPF as this was not reflected in the Treasurer's initial report. The committee confirmed that all members have paid for their own printing costs for competitions.

Further proposals for next year include a review of the competition entry process and seeking interest from members for days out. These will be added for discussion at the AGM.

Summer Outing at Newburn Rowing Club

Tracey has arranged for club members to attend a rowing club. Two dates are currently being considered. There is no specific charge for the event, but the club has asked for a donation. The committee didn't think it appropriate to donate from the club's account and it was suggested that those members who attend make a small donation. The sum of £5 per person was deemed to be sufficient.

Committee Meetings and Decisions

Tracey advised that a committee meeting was long overdue and feels more regular meetings are required. The committee agreed and will set specific dates for committee meetings for the 23/24 season. Tracey also felt that sub-committee groups are making decisions. She gave an example of a decision to purchase wex vouchers as xmas raffle prizes. The committee confirmed authorisation of the purchase. It was confirmed that the club's constitution allows for at least 5 committee members to form a quorum for decision making. It also allows sub-committees for specific tasks such as the organisation of regional competitions and other functions. Discussions led to the understanding that all decisions this year have been supported by at least 5 committee members. In some instances, time constraints and lack of everyone's availability has resulted in some decisions being agreed via email or the committee Whatsapp group. This may be the reason why some topics were not recalled. All face-to-face committee meetings have been documented, and minutes agreed by the committee. The minutes are also published to the members section of the club's website.

AOB

Jamie asked if he will need to recruit the judges for next years print competitions. Mandy has booked all judges required for the programmes events this year which has worked well. She said this can continue to be part of the Programme Secretary's role next year.

Date and Time of next meeting: TBC